

**FORM 1**

Building Act 1993,  
BUILDING REGULATIONS 2006  
Regulation 301

**APPLICATION FOR A BUILDING PERMIT****To**

Michael Theisz / Joe Barbalaco / Sean Williamson			*delete as applicable
Design Guide Consultants Pty Ltd			
Level 2, 169 Queen Street, Melbourne 3000	Telephone 9602 4803	Fax 9602 4805	

**From**

Owner*/Agent of owner*:		
Postal Address:		
Address for serving or giving of documents:		
Contact person:	Telephone:	Fax:

\*delete if inapplicable

Indicate if the applicant is a lessee or licensee of Crown land to which this application applies	+ <input type="checkbox"/>	+ tick if applicable
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**Lessee responsible for building work**

Indicate if a lessee of the building, of which parts are leased by different persons, is responsible for the alterations to a part of the building leased by that lessee	+ <input type="checkbox"/>	+ tick if applicable
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**Ownership details** (only if agent of owner listed above)

Owner:		
Postal Address:		
Contact person:	Telephone:	Fax:

**Property details**

Level	Number	Street/road	City/suburb/town
Lot/s	LP/PS	Volume	Folio
Crown allotment	Section	Parish	County
Municipal district:	Allotment area(for new dwellings only)		m <sup>2</sup>
Land owned by the Crown or public authority	+ <input type="checkbox"/>	+ tick if applicable	

**Builder** (if known)

Name:		
Address:		
Contact person:	Telephone:	Fax:

**Building practitioners<sup>1</sup> and/or architect**(a) to be engaged in the building work<sup>2</sup>

Name:	Category/Class: Builder	Registration No:
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(If a registered domestic builder carrying out domestic building work attach details of the required insurance)

(b) who were engaged to prepare documents forming part of the application for this permit<sup>3</sup>

Name:	Category/Class: Architect/Draftsperson	Registration No:
Name:	Category/Class: Civil/Structural Engineer	Registration No:
Name:	Category/Class: Mechanical Engineer	Registration No:
Name:	Category/Class: Electrical Engineer	Registration No:
Name:	Category/Class: Fire Safety Engineer	Registration No:

### Nature of building work\*

Construction of a new building	<input type="checkbox"/>	Extension to an existing building	<input type="checkbox"/>
Alterations to an existing building	<input type="checkbox"/>	Change of use of an existing building	<input type="checkbox"/>
Demolition of a building	<input type="checkbox"/>	Re-erection of a building	<input type="checkbox"/>
Removal of a building	<input type="checkbox"/>	Other	<input type="checkbox"/>
Description of building work:			
Proposed use of building <sup>4</sup> :			

\*Tick if applicable or give other description

### Owner Builder<sup>5</sup> (if applicable)

I intend to carry out the work as an owner builder.	Yes / No
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### Cost of building work

Is there a contract for the building work?	Yes / No
If yes, state the contract price	\$
If no, state the estimated cost of the building work (including the cost of labour and materials and attach details of the method of estimation)	\$

### Stage of building work

If application is to permit a stage of the building work - Extent of stage:
Cost of work for this stage \$

### Signature

Signature of owner or agent	Date
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#### Note 1 Building practitioner means:-

- (a) a building surveyor; or
- (b) a building inspector; or
- (c) a quantity surveyor; or
- (d) an engineer engaged in the building industry; or
- (e) a draftsman who carries on a business of preparing plans for building work or preparing documentation relating to permits and permit applications; or
- (f) a builder including a domestic builder; or
- (g) a person who erects or supervises the erection of prescribed temporary structures; or
- (h) a person responsible for a building project or any stage of a building project and who belongs to a class of people prescribed to be building practitioners.

but does not include -

- (i) an architect; or
- (j) a person (other than a domestic builder) who does not carry on the business of building.

**Note 2** Include building practitioners with continuing involvement in the **building** work

**Note 3** Include only building practitioners with no further involvement in the building work

**Note 4** The use of the building may also be subject to additional requirements under other legislation such as the Liquor Control Reform Act 1998 and the Dangerous Goods Act 1985.

**Note 5** If an owner-builder there are restrictions on the sale of the building under section 137B of the Building Act 1993. Section 137B also prohibits an owner-builder from selling a building on which domestic building work has been carried out within 6 ½ years from the completion of the relevant building work unless they have satisfied certain requirements including obtaining compulsory insurance. The Building Commission maintains a current list of domestic insurance providers.